

## ORDINANCE NO. 2023-001

AN ORDINANCE OF THE BOARD OF DIRECTORS OF BUENA-VISTA BETHEL SPECIAL UTILITY DISTRICT OF ELLIS COUNTY, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 7, 2023, FOR THE PURPOSE OF ELECTING ONE (1) DIRECTOR TO THE BOARD OF DIRECTORS OF BUENA-VISTA BETHEL SPECIAL UTILITY DISTRICT; APPROVING THE STANDARD ELECTION SERVICES CONTRACT WITH THE ELLIS COUNTY ELECTIONS ADMINISTRATOR; DESIGNATING THE ELLIS COUNTY ELECTIONS ADMINISTRATOR AS CUSTODIAN OF VOTED BALLOTS AND ELECTION MATERIALS FOR THE TIME PROVIDED BY LAW; DESIGNATING EARLY VOTING DATES AND POLLING LOCATIONS; MAKING PROVISIONS FOR THE CONDUCT OF A GENERAL ELECTION; AND PROVIDING FOR AN EFFECTIVE DATE.

IT IS ORDERED BY THE BOARD OF DIRECTORS OF BUENA-VISTA BETHEL SPECIAL UTILITY DISTRICT THAT:

SECTION 1. A General Election is hereby ordered to be held on Tuesday, November 7, 2023, for the purpose of electing one (1) qualified candidate to the Board of Directors of Buena-Vista Bethel Special Utility District (the "District").

SECTION 2. The Board of Directors of the District approves and agrees to the standard election services contract pursuant to which the Ellis County Elections Administrator (the "Elections Administrator") will administer the General Election. The Board President or General Manager of the District is hereby authorized to execute the election contract for and on behalf of the District.

SECTION 3. Applications for a place on the ballot may be hand delivered or mailed to the District's administrative offices located at 312 S Oak Branch Rd, Waxahachie, Texas 75167. Completed applications delivered in person will only be accepted during the District's regular office hours 8:00 a.m. to 5:00 p.m., Monday through Friday. The deadline to file an application is Monday, August 21, 2023, at 5:00 p.m.

SECTION 4. The Elections Administrator is hereby appointed the Early Voting Clerk for the General Election. The Early Voting Clerk shall supervise and conduct early voting by mail and in person for the General Election and shall provide additional personnel to serve as early voting clerks. Early voting by personal appearance begins on Monday, October 23, 2023, and ends on Friday, November 3, 2023. Early voting dates, hours, and polling locations will be set by the Elections Administrator.

SECTION 5. Applications for absentee ballots (a/k/a ballots by mail) for the General Election may be downloaded at <https://webservices.sos.state.tx.us/forms/5-15f.pdf>. Completed absentee ballot applications must be mailed or delivered to *Elections Administrator, 204 E. Jefferson Street, Waxahachie, Texas 75165-3752*, or emailed to [elections@co.ellis.tx.us](mailto:elections@co.ellis.tx.us). Absentee

ballot applications will be accepted by the Ellis County Early Voting Clerk until 5:00 p.m. on Friday, October 27, 2023. Completed absentee ballots must be received by the Elections Administrator no later than 7:00 p.m. on Tuesday, November 7, 2023 or Wednesday, November 8, 2023 at 5:00 p.m., if the carrier envelope is postmarked by November 7, 2023 at 7:00 p.m.

SECTION 6. The General Election shall be conducted in accordance with applicable provisions of the Texas Election Code and the Ellis County elections contract. All qualified and registered voters of the District shall be eligible to vote in the General Election.

SECTION 7. The District's Election Agent is hereby authorized and directed to publish or post all notices prescribed by law in connection with the General Election ordered hereby.

SECTION 8. The Elections Administrator is hereby appointed the custodian of voted ballots and shall retain all General Election materials of the District for the time-period specified by law.

SECTION 9. The attached Order of General Election is hereby approved giving public notice of the General Election and the same will be posted in accordance with state law.

SECTION 10. The President and Secretary of the District, in consultation with District legal counsel, are hereby authorized and directed to take any and all actions necessary for the District to comply with applicable provisions of the Texas Election Code and any other state or federal law in carrying out and conducting the General Election, whether or not expressly authorized herein.

SECTION 11. This Ordinance shall take effect from and after the date of its passage and shall remain effective until the General Election is cancelled or completed.

ADOPTED on the 25<sup>th</sup> day of July, 2023, by the Board of Directors of Buena-Vista Bethel Special Utility District of Ellis County, Texas.

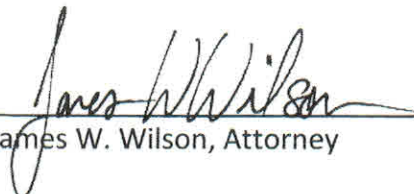
APPROVED:

  
Paula Anz, President

ATTEST:

  
Debra Manning, Secretary

APPROVED AS TO FORM:

  
James W. Wilson, Attorney